



MORTGAGE BANKERS ASSOCIATION OF THE GENESSEE REGION

COMMITTEE GUIDELINES

As a member of the Mortgage Bankers Association of the Genesee Region (“MBA”), you have an opportunity to participate actively by serving on a committee or recommending committee members for the 2014 leadership year.

GUIDELINES:

Committee selection requires the individual(s) to be a current member of the MBA. The number of participants on certain committees may be limited to allow for better manageability and effectiveness. There is no limit on the number of representatives from a corporate member of the MBA who may participate on MBA committees.

COMMITTEE PARTICIPATION:

Serving on an MBA Committee is a way the mortgage professional can participate in a leadership role in the real estate finance industry as a whole. Such leadership provides an opportunity to target trends and issues relevant to the mortgage industry with other committee members. It also provides an opportunity for creative problem solving, as well as professional enrichment.

Each committee of the MBA shall include members whose term of appointment will be for one year, beginning January 1, 2014. Committee members are selected through recommendation by MBA general membership and through the committee selection process open to all members of the MBA. Final appointments are made by the President of the MBA with input from the respective committee chairpersons, subject to majority approval by the MBA Board. Efforts are made to provide a balanced representation of the membership diversity.

Committees represent, involve and serve members. They provide a training ground for future leaders through group problem solving and as a forum through which to discuss/debate MBA interests. A committee is most effective when its mission is clearly defined; it has appropriately strong leadership and competent staffing. Committee members are asked to demonstrate support of the programs and services of MBA, to take an advocacy position in promoting membership and by participating in MBA programs/meetings, as well as government relations initiatives.

COMMITTEE RESPONSIBILITIES:

- Responsible to the MBA Board of Directors (the “MBA Board”).
- Committees may not commit funds, take positions or express opinions in the name of the MBA unless specifically authorized by the MBA Board or the Executive Committee of the MBA.
- Committees submit a description of their proposed program of work, along with budget impact for approval by the MBA Board.
- Provide timely reports/minutes of all committee meetings to the President of the MBA Board.
- Give advance notification of meeting times with agendas.
- Members are expected to participate fully in committee activities and:
 - act in good faith and in best interests of the MBA;
 - discharge responsibilities diligently; and
 - disclose any actual or perceived conflicts of interests and not vote on such matters.